



## Drug Use Policy

### **Aims**

- A. To establish clear guidelines for the use of legal and prescription drugs, and the detection and reporting of illegal drug use, on school grounds and during school activities.

### **Scope and Application**

This policy is available on the school website and applies to:

- A. Employees
- B. Volunteers
- C. Parents/Carers
- D. Students
- E. Community members
- F. Visitors to the school

### **Definitions**

- A. **Drugs** – A substance that when taken in or administered primarily affects the central nervous system, resulting in changes in mental processes. For the purpose of this policy, we have separated drugs into three categories:
  - a Illegal drugs and psychoactive substances – cannabis, cocaine, heroin, solvents, petrol, glue, nitous oxide, etc.
  - b Medication – prescribed or over-the-counter
  - c Drugs that are legal for adults but illegal for children – tobacco and alcohol

### **Principles**

- A. Illegal drugs and psychoactive substances:
  - 1. Possession or use of illegal drugs or psychoactive substances by members of the school community during any activity that is part of the school program is unacceptable and will lead to the involvement of WA Police.
  - 2. In the case of students found in the possession of illegal drugs, parents will also be notified.
  - 3. Support and access to appropriate counselling services will be sought for students and their families when a student has been found in the possession of illegal drugs.
- B. Drugs that are legal for adults but illegal for children:
  - 1. No use of tobacco is acceptable by anyone under the age of 18 at any time.

2. There is no smoking or e-cigarettes (vaping) allowed on the school grounds and adults will not smoke or vape in the presence of children at any school activity.
  3. No use of alcohol is acceptable by anyone under the age of 18 at any time.
  4. The Principal's discretion will be used to determine the acceptable use of alcohol by adults at school and during school activities in accordance with this policy:
    - i. Staff or supervising adults will not use, nor be under the influence of, alcohol at school or during any school activity.
    - ii. Adult members of the school community who are not supervising students may, on approved occasions, use alcohol providing this use does not result in inappropriate behaviour or offence to another member of the community.
    - iii. If a function is to be held at school, and the use of alcohol is considered desirable by the school community, the Principal may give permission for its use during the function, e.g., during a quiz night. Regulations must be followed, and a liquor licence applied for if applicable.
- C. Over the counter and prescription drugs:**
1. Prescription drugs will only be used by the person the drug has been prescribed for, according to the instructions. Please see the *KSCS Illness, First Aid, and Medication Policy*:
    - i. An exception to this is the use, in an emergency, of an EpiPen prescribed for one student, to treat another person for suspected anaphylactic shock. See the *KSCS Anaphylaxis Policy*.
  2. Over the counter drugs:
    - i. These are used appropriately, under the supervision of staff and with the agreement of parents.
    - ii. The abuse or unnecessary use of these kinds of drugs is not acceptable at school.

## **Responsibilities**

### **A. Board**

1. Review and update this policy in consultation with relevant parties
2. Request compliance of parents or adult members of the community
3. Manage serious infringements of this policy for parents and adult members of the community.

### **B. Principal**

1. Oversee the development and implementation of this policy in collaboration with relevant parties.
2. Inform school community members of the content of this policy.
3. Manage instances of inappropriate drug use and medical emergencies related to drug use.
4. Support families involved in a drug related incident and referral to outside agencies.
5. Maintain written records of suspected or known drug use or possession.

### **C. Staff**

1. Comply with this policy.

2. Report incidents or suspicion of drug use or possession to Principal.

#### **D. Parent/carers**

1. Parents should comply with the drug use policy at all times.
2. If there is a child at risk parents should endeavour to be open and work with the school and recommended support groups for a positive health outcome for the child.

### **Related Legislation**

- A. Industrial Relations Act 1979
- B. Liquor Control Act 1988
- C. Occupational Health and Safety Act 1984
- D. Occupational Health and Safety Regulations 1996
- E. School Education Act 1999
- F. School Education Act Regulations 2000
- G.

### **Related Kerry Street Documentation**

- A. Procedures and Forms including:
  1. Drug Use Procedures
- B. KSCS Policies including:
  1. Behaviour Management Policy
  2. Child Safety and Wellbeing Policy
  3. Critical Incidents Policy
  4. Concerns, Complaints, and Disputes Policy
  5. Duty of Care Policy
  6. Human resource Management Policy
  7. Illness, First Aid, and Medication Policy
  8. Emergency Response Procedures Policy
  9. Risk Management Policy
  10. Staff Conduct and Discipline Policy
  11. Workplace Health and Safety Policy
- C. KSCS Constitution
- D. KSCS Values and Philosophy
- E. KSCS Codes of Conduct
- F. Incident Report File
- G. Staff files
- H. Student files

## Contact Person

Enquires relating to this policy should be directed to the School Principal.

## Breaches of this Policy

Any breaches of this policy may lead to involvement of the WA Police and other legal ramifications as appropriate. Additionally, in the case of staff members, any breach of this policy may result in disciplinary action up to and including termination. In the case of students and community members, any breaches may result in action up to and including termination of enrolment at the school and dismissal from the Association.

## Review and Authorisation

- A. This policy was authorised by the Kerry Street Council on 7/6/05
- B. Reviewed on 13/1/06 by meeting of staff and Council
- C. This policy was reviewed September 2012
- D. Reviewed and accepted at December 2015 meeting by Council and Coordinator.
- E. Reviewed and accepted January 2018.
- F. To be reviewed S1 2023

## Revision History

Date	Revision	Detail
3/9/2017	V.1	Renamed policy from <i>Drug Education and Use Policy</i> to <i>Drug Use Policy</i> and removed drug education content. Minor edits and formatting.
June 2021	V.1.1	Reformatted. Policy list updated.
July 2023	V.1.2	Redefining the term drugs. Update legislation.