



## Sun Protection Policy

### **Aims**

- A. To minimise the risk of skin damage caused by UV radiation from the sun for all students, staff and visitors to our school.
- B. To increase student and community awareness of skin cancer.

### **Scope and Application**

This policy is available on the school website and is included in the staff induction manual.

This policy applies all school activities and applies to:

- A. Employees
- B. Students
- C. Parents
- D. Community members
- E. Visitors to the school

### **Principles**

- A. Research indicates that childhood sun exposure is an important contributing factor to the development of skin cancer later in life. As students are at school during times when UV radiation levels are highest, schools play a major role in creating a supportive environment that minimises exposure and encourages sun protective behaviours.
- B. This policy is to be implemented when the forecast average monthly UV Index in our area is 3 or above (available from [www.bom.gov.au](http://www.bom.gov.au)).
- C. The sun protection practices outlined in this policy will be applied to all school activities including park visits, sporting activities, excursions and camps.
- D. Where possible, outdoor lessons and sporting activities are to be scheduled when the UV Index is below 3 (or as far from solar noon as possible).
- E. Education on the dangers associated with UV radiation will be included in the curriculum in a formal and informal way and students will be assisted to develop strategies that encourage responsible decision making about skin protection.
- F. The school will ensure there is adequate provision of shade within the school grounds for students and staff, by planting trees and building shade structures.

- G. Staff are required to follow the sun protection practices outlined in the sun protection procedure and to act as role models for students and the school community.
- H. Students who don't have permission to have sunscreen applied will need to follow the alternative sun protection practices outlined in the sun protection procedure.

## **Responsibilities**

### **A. Board**

- 1. Review and update this policy in consultation with relevant parties.
- 2. Ensure adequate shade is provided and maintained in the school grounds.

### **B. All staff**

- 1. Act as positive role models by practicing SunSmart behaviour.

### **C. Principal**

- 1. Ensure staff understand and comply with this policy.
- 2. Ensure the school community is aware of the content and intent of this policy and sun protection is promoted throughout the year.
- 3. Ensure sun protection and skin cancer awareness programs are incorporated into the school curriculum.

### **D. Teaching staff**

- 1. Educate students on safe practices for sun protection.
- 2. Where possible, scheduled outdoor lessons and sporting activities when the UV Index is below 3 (or as far from solar noon as possible).
- 3. Remind students to wear hats and appropriate clothing.
- 4. Help students apply sunscreen.
- 5. Know which students do not have permission for sunscreen to be applied.
- 6. Inform parents if a student does not have a hat at school.

### **E. Administration staff**

- 1. Complete and maintain sunscreen permission records.
- 2. Communicate to teaching staff when students do not have permission for school sunscreen to be applied.

### **F. Parents**

- 1. Provide an appropriate sun protection hat to be kept at school.
- 2. Notify teachers of your family's preferences about sunscreen.
- 3. Ensure that your child/children's clothing provides adequate protection from UV radiation.
- 4. Act as positive role models by practicing SunSmart behaviour.

## **G. Students**

1. Comply with the sun protection rules and guidelines by wearing suitable hats and clothing.
2. Apply sunscreen 20 minutes before going outdoors if UV is 3 or above.
3. Use shaded or covered areas outdoors when not wearing a hat.

## **Related Kerry Street Documentation**

- A. Procedures and Forms including:
  1. Sun Safe Procedure
  2. Sun Protection Strategies
  3. Sunscreen Permission Slip
- B. Policies including:
  1. Duty of Care Policy
  2. Communication Policy
  3. Enrolment Policy
  4. Records Management Policy
- C. Enrolment Forms

## **More Information**

- A. SunSmart - [Cancer Council Western Australia](#)

## **Related Legislation**

- A. School Education Act 1999 (WA)
- B. School Education Regulations 2000 (WA)
- C. Work Health and Safety Regulations 2022

## **Contact Person**

Enquiries relating to this policy should be directed to the Principal or the Board Chair.

## **Breaches of this Policy**

Any breach of this policy may result in disciplinary action up to and including termination.

## **Authorisation and Review**

- A. This policy was read, discussed and endorsed by the staff on 1 December 2004
- B. Policy reviewed by meeting of staff and council on 13 January 2006
- C. This policy was reviewed September 2012
- D. Reviewed September 2019
- E. Reviewed May 2020

F. To be reviewed S1 2022

## Revision History

<b>Date</b>	<b>Revision</b>	<b>Detail</b>
June 2019	V.1	Formatting. Minor edits. Separation of Policy and Procedure
Sep 2019	V.2	Major policy review. Principles added and responsibilities edited.
June 2020	V.2.1	Minor formatting
April 2021	V.2.2	Formatted. Policy list updated.
July 2023	V.3.	Added legislation. Minor responsibility changes.